



SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

ROYAL COLLEGE OF LAW

**DELHI HAPUR BYPASS ROAD DASNA POST ADHYATMIK NAGAR
201302**

www.royalcollegeoflaw.com/assets/pdf/certificate.pdf

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

ROYAL COLLEGE OF LAW was established in 2005 under Lord Shiva Educational Society. The college started with LL.B. three years programme and BALL.B. five years integrated law programme in 2005 with an intake of 80 seats each in both courses approved by Bar Council of India, affiliated to Choudhry Charan Singh University of Meerut. Chaudhary Charan Singh University (formerly, Meerut University) was established in 1965, to cater to the needs of higher education in western Uttar Pradesh. The University celebrated its silver jubilee in 1991.. It was one of the very few universities who accepted the five years integrated programmes in India. Presently, the college offers B.A. LL.B.(5 yr.) and LL.B. (3 Yr) course with total sanctioned students intake is 240 each. The college was granted permanent affiliation by Choudhry Charan Singh University, Meerut in 2008 and got included under 2(f) and 12 (b) of UGC Act in 2018. College follows the curricular design as prescribed by the Choudhry Charan Singh University, Meerut and Bar Council of India, New Delhi. The theory and practical parts of the course is run as per University and BCI rules, flexibility in choice exists only in optional papers.

Vision

TO SERVE THE SOCIETY AT LARGE THROUGH ENHANCEMENT OF LEGAL LITERACY

Mission

" TO EDUCATE THE LAW GRADUATES HAVING HIGHEST ETHICAL PROFESSIONAL STANDARDS FOR SERVING TO THE BROAD SPECTRUM OF HUMAN SOCIETY "

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Institutional Strength

- Wi-Fi enabled campus, ICT enabled theatre hall with all necessary requirement. Well equipped library with online data base of law journals
- Reasonable fees structure, congenial atmosphere, education affordable to all class of students including foreign nationals. To promote overall development of students, well trained staff, providing advocacy skills, inculcates in students the universal nature of law and the need to understand its application for the well-being of humankind. The students are trained to become responsible and compassionate members of the global society.
- The feedback of the students, alumni and other stakeholders are considered while designing the Lesson Plan.
- The academic calendar is restructured so as to make the students fit to meet the academic and job market demands.

Institutional Weakness

Institutional Weakness

- Need of specialized faculty in advanced areas of study.
- Fund constraint due to less fee charge by students.

Institutional Opportunity

Institutional Opportunity

- Introduction of more add-on courses and emphasis on skill development activities. Develop research and consultancy.
- Development of Alumni resources, Friendly relationship with Bar & Bench and co-operation of Judiciary. Seeking collaboration with institutions of good repute.
- Increasing the research profile of the department by applying for more projects and publishing papers in journals of repute.

Institutional Challenge

- Increase the employability and placement of students.
- To find funding for infrastructure development and upgrading.
- The college aims to widen its scope by starting its own Research Centre i.e. developing a PG research center & recognition of research guides. Inspire the students to undertake research programmes.

Make the students proficient in competitions like in Allied services and judiciary.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Being affiliated college we have no scope to restructure the curriculum. The course content still lacks the emerging trends in law. Curriculum is the soul of teaching-learning-evaluation process in higher education. The teaching learning, participative learning methods adopted are student centric. Remedial classes are regularly conducted for poor performing students in difficult and important subjects in order to enhance their skills by proper Mentoring system. Every student is taken care in all respects by adopting Mentor-Mentee system. The continuous internal evaluation system is in practice in which the performance of the student is evaluated through various modes. Our college is proud of its more than 90% results and placement of students in government and private sectors.

Teaching-learning and Evaluation

Efforts have been envisaged to make the teaching methodology an intellectual pursuit even for slow learners and differently abled students. Oral tests, quiz, seminars and presentations are adopted to suit the caliber of different learning ability students. The curriculum supports activities such as workshops, demonstration lectures etc. Throughout the semester, teachers and students make classroom presentations of their projects/assignments, using ICT tools. The 'Induction Programme' for fresh students intends to acquaint them with the programmes, curricular aspects, evaluation, culture, social etiquettes, college discipline etc.,. The college has well qualified and experienced faculty members besides, the services of experienced advocates, retired professors, chartered accountants and Income Tax practitioners.

The faculty seminars, discussions help improving of teaching. The teaching methodology involves training and practical component, wherein in each subject, components of lectures, training and practicals are identified in order to give equal importance for all the three. It helps the student understand the subjects holistically and comprehensively, besides providing hands on experience of skills of advocacy. The slow and advanced learners are segregated so as to provide additional training according to their needs.

Pre-University Examination is conducted to assess the capabilities of students.

Research, Innovations and Extension

The College provides platform for research and development to the faculties and students. Most of the faculty members are carrying their research work and have written and presented papers in number of seminars. As we provide only under graduate programme, the research and resource mobilization is limited to certain aspects. Professional Ethics, Public Interest Lawyering and Arbitration & Mediation type of papers with Clinical study and Court visits provide an experiential learning. College organizes seminars, workshops and free legal aid camp on contemporary issues. This will facilitate to develop scientific temper, research culture, and aptitude among the students. Consistently students are encouraged to participate in seminars, workshops, and legal aid camp. Regular keep on environment awareness campaigns and plantations are done in the college. Further, the college has extended its human resources through tie-ups academic institutions, NGOs, corporate law firms, etc towards sharing of knowledge and mutual benefits to both the parties.

Infrastructure and Learning Resources

The College is located at Ghaziabad with a built up area of 3100 square meter in with sufficient greenery and ambience. The three storey building has spacious corridors and lounge, well lit classrooms, common rooms, ladies room, washrooms, guest rooms, indoor and limited outdoor sports facilities. The management provides ample budgetary resources to develop infrastructural facilities. It provides good ambience for both curricular and co-curricular activities and has well equipped library and Wi-Fi enabled classrooms with CCTV besides, Room for indoor games, ladies common room, well equipped auditorium with 200 seating capacity, Seminar Hall and fully-equipped Moot Court hall. The college has access to cafeteria, ATM and medical facilities. The computer lab are provided for computer literacy, and also for browsing by students and staff. The Centre is used

optimally for the purpose of students for preparing their projects and assignments etc.

Student Support and Progression

The College has methodically built up a coherent group for student mentoring and for a holistic approach to overall progress of the students. The students are trained in the regular classroom training sessions and internship programmes and are required to attend courts and chambers of the advocates for performing their apprenticeship training. Programmes like legal aid, legal clinic and moot court sessions develop skills of communication, counseling. To develop societal responsibility, these committees : Legal Aid clinic, Cultural committee , Law Journal Committee, Sports committee work for the welfare of the students. The mentorship system helps the students to progress in a proper academic direction. The Grievance Cell provides redressal and remedial solutions to the problems of the students. Parents meet is held to keep in touch with them. Students orientation programs, Workshops on how to face the examinations, deputing the students for various moot activities and cultural events, which boost their confidence in their future and professional career. Monetary benefits will also extend to the meritorious candidates by the management and fees concession, distribution of uniform and books to the economically underprivileged category of students.

Governance, Leadership and Management

The Management and the institution strive for the achievement of the goals earmarked in the College Vision and Mission. The management consistently strives to interact with different functioning bodies of the institution and various stakeholders including local community, industry and alumni in order to cater to the needs of the nation and society at large. The legal aid and literacy programmes are appreciated by National Legal Services Authority, Ghaziabad and Judiciary. The amiable relationship with the Bar and the Bench has helped in developing efficacious practical training components in the curriculum. The goals are being increasingly translated into reality by putting autonomy in to effective which is bearing fruits. The staff meetings and IQAC are the nerve point of academic and administrative activities. The meetings review activities, teaching methods, academic exercises undertaken and developmental programmes envisaged etc. The college conducts regular teachers' interaction with Students and parents including alumni. The e-governance is ensured through regular updates of the events in the college website, SMS alert to staff and students about the day to day events.

Institutional Values and Best Practices

The image of an institution depends on its academic excellence and best practices. Since the college is managed by a spiritual institution, it has developed many healthy practices. Yearly Saraswati pooja on Basant Panchmi, daily assembly in which the practice of reading heading of Newspaper is done. Many activities are conducted by the college towards making the campus environment friendly. The significant activities are holding workshops, rallies, seminars on nature oriented themes, trainings, competitions and awareness programs for the

protection of the environment for our future generation. The students and staff are motivated to use jute bags or cotton bags and aluminium water bottle. National Anthem is sung as a mark of respect and patriotism duty .The Swachh Bharath Abhiyan is undertaken where the faculty and students take part in cleaning the campus and the surrounding areas. The Differently abled (Divyangjan friendliness) are provided with exclusive seating facility, and additional time during examinations.

NAAC

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	ROYAL COLLEGE OF LAW
Address	DELHI HAPUR BYPASS ROAD DASNA POST ADHYATMIK NAGAR
City	GHAZIABAD
State	Uttar pradesh
Pin	201302
Website	www.royalcollegeoflaw.com/assets/pdf/certificate.pdf

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	TEENA GARG	0120-2761462	9810109617	0120-2761463	ROYALCOLLEGEOFLAW@YAHOO.COM
IQAC Coordinator	KAPIL DEV MISHRA	0120-9205985921	9205985914	0120-2761464	ROYALTEENAG@GMAIL.COM

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

Date of establishment of the college	01-07-2005			
University to which the college is affiliated/ or which governs the college (if it is a constituent college)				
State	University name	Document		
Uttar pradesh	Choudhary Charan Singh University	View Document		
Details of UGC recognition				
Under Section	Date	View Document		
2f of UGC	13-12-2018	View Document		
12B of UGC	13-12-2018	View Document		
Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	20-03-2017	3	

Details of autonomy	
Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?	No

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	DELHI HAPUR BYPASS ROAD DASNA POST ADHYATMIK NAGAR	Semi-urban	2000	3100

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA LLB,Ballb Five Year	60	TWELVE	English	240	184
UG	LLB,Llb Three Year	36	GRADUATION	English	240	234

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				15			
Recruited	0	0	0	0	0	0	0	0	11	4	0	15
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				10			
Recruited	0	0	0	0	0	0	0	0	8	2	0	10
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				13
Recruited	9	4	0	13
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				4
Recruited	2	2	0	4
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	2	2	0	4
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	10	11	0	21

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt.	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	1	2	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	131	187	0	0	318
	Female	30	70	0	0	100
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		Year 1	Year 2	Year 3	Year 4
SC	Male	32	33	21	40
	Female	12	15	7	8
	Others	0	0	0	0
ST	Male	1	1	0	1
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	38	51	57	66
	Female	21	23	15	14
	Others	0	0	0	0
General	Male	221	194	157	203
	Female	61	81	73	71
	Others	0	0	0	0
Others	Male	26	48	58	53
	Female	6	6	5	13
	Others	0	0	0	0
Total		418	452	393	469

3. Extended Profile

3.1 Program

Number of courses offered by the institution across all programs during the last five years

Response: 2	File Description	Document
	Institutional Data in Prescribed Format	View Document

Number of programs offered year-wise for last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	2	2	2	2

3.2 Students

Number of students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
418	452	393	469	240

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
240	240	240	240	120

File Description	Document
Institutional Data in Prescribed Format	View Document

Number of outgoing / final year students year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
235	210	178	147	100

File Description	Document
Institutional Data in Prescribed Format	View Document

3.3 Teachers

Number of full time teachers year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
25	25	25	19	18
File Description	Document			
Institutional Data in Prescribed Format	View Document			

Number of sanctioned posts year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
34	33	26	22	20
File Description	Document			
Institutional Data in Prescribed Format	View Document			

3.4 Institution

Total number of classrooms and seminar halls

Response: 26

Number of computers

Response: 30

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
13	10	15	12	5

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The institution ensures effective curriculum delivery through a well planned and documented process

Response:

Royal College of Law is a professional college imparting legal education with a general policy of producing advocates to protect the rights of the people and to uphold the sanctity of the Constitution. It is incomplete on our part to provide normative training with value based decision makers. There is a need to prescribe the concept of quality in the college and indicate the standards of control and development. Our college, being an affiliated College institution, has no academic freedom to introduce subject as per the requirements of present legal scenario suiting local, regional, national needs apart from the mandatory subjects prescribed by Bar Council of India. But the college try to provide a scholarly ambience in which students learn, in and outside the classroom, to become an outstanding legal professionals and leaders who rule the profession and society. The motto of the college is to develop a sense of responsibility amongst the students to protect the rights of the people guaranteed under the Constitution, to impart legal education par excellence, to inculcate the attitude of research, to provide experimental learning, by internship and apprenticeship. Legal education is a combination of principles and practice of law. The emphasis has been on apprenticeship and training. Legal profession has become complex and it is likely to address all, acknowledge problems of the society. Hence, the content of legal education must be based on knowledge, conceptualization and professionalism in practice. To address the consideration of the goals, the following activities and programmes of academic training have been incorporated in co-curricular activities such as 1.Academic Programme: a) working with practitioners for exposure in litigation advocacy, b) obligatory court visits and litigation exercises, c) training on drafting, pleading, conveyance, d) imparting techniques of interviewing, counselling, drafting of moot problems etc. 2.Extension Activity: a) Legal literacy and legal aid programmes, b) free legal aid clinic, c) internship at Tribunals.

1.1.2 Number of certificate/diploma program introduced during the last five years

Response: 0

1.1.2.1 Number of certificate/diploma programs introduced year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

Details of the certificate/Diploma programs

[View Document](#)

1.1.3 Percentage of participation of full time teachers in various bodies of the Universities/ Autonomous Colleges/ Other Colleges, such as BoS and Academic Council during the last five years**Response:** 111.61

1.1.3.1 Number of teachers participating in various bodies of the Institution, such as BoS and Academic Council year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
6	6	5	5	3

File Description	Document
Details of participation of teachers in various bodies	View Document

1.2 Academic Flexibility**1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years****Response:** 0

1.2.1.1 How many new courses are introduced within the last five years

File Description	Document
Details of the new courses introduced	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented**Response:** 0

1.2.2.1 Number of programs in which CBCS/ Elective course system implemented.

File Description	Document
Name of the programs in which CBCS is implemented	View Document

1.2.3 Average percentage of students enrolled in subject related Certificate/ Diploma programs/Add-on programs as against the total number of students during the last five years**Response:** 0

1.2.3.1 Number of students enrolled in subject related Certificate or Diploma or Add-on programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students enrolled in Subjects related to certificate/Diploma/Add-on programs	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross- cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

Gender: The curriculum designed by the BCI as a whole encompasses gender issues under various courses like Constitutional Law, Human Rights Law, Family Law I & II, Sociology, Labour Laws etc and has been incorporated in our curriculum. Environmental and Sustainability: The Curriculum provides a separate course on Law of Environment where students are taught basic environmental Law and need for environmental sustainability. Human Values: Though the curriculum is not focused on Human Values exclusively, in Professional Ethics Course, the college through co-curricular activities imparts moral and value education through workshops. Professional Ethics: The curriculum mandates four practical papers which are to be taught compulsorily firstly Professional Ethics, Accountability for Lawyers and Bar-bench Relationship, is a practical paper wherein the students are made to read professional conduct and advocacy. Secondly Arbitration, Conciliation and Alternate Dispute Resolution taught class room lectures including simulating exercise and partly through extension programme like Lok-adalat, their observations about the field work etc. It focuses on Existing Justice delivery system in India, Alternate Dispute Resolution System, Finality and enforcement of Arbitral Award including Conciliation and Mediation.

Thirdly Drafting of Pleading and Conveyancing includes written assignment on Pleadings and relevant substantive rules are being taught.

Fourthly Moot Court, Pre-Trial Preparation and Participation in Trial Proceedings involve several issues assigned in Court practice i.e. operation of Courts and legal professionals especially in the matter of getting copies of paper books of cases which have been decided by various courts.

Each student will observe for Interviewing sessions of clients at the Lawyers's Office and record the proceedings in the Diary of sessional work, will further observe the preparation of documents and court papers by the Advocate and procedure for filing the suit/petition.

Environment and Sustainability

Green club of the college was inaugurated with the intention of sensitizing about the issue relating to environment which conducts quiz, chart and other environment events related to contemporary environment issue thereby created awareness to the students.

File Description	Document
Any Additional Information	View Document

1.3.2 Number of value added courses imparting transferable and life skills offered during the last five years

Response: 1

1.3.2.1 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 01

File Description	Document
Details of the value-added courses imparting transferable and life skills	View Document

1.3.3 Percentage of students undertaking field projects / internships

Response: 56.22

1.3.3.1 Number of students undertaking field projects or internships

Response: 235

File Description	Document
Institutional data in prescribed format	View Document

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni and 5) Parents for design and review of syllabus-Semester wise/ year-wise

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: B.Any 3 of the above

1.4.2 Feedback processes of the institution may be classified as follows:

A. Feedback collected, analysed and action taken and feedback available on website

B. Feedback collected, analysed and action has been taken

C. Feedback collected and analysed

D. Feedback collected

Response: B. Feedback collected, analysed and action has been taken

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 54.79

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
257	264	212	233	121

File Description	Document
List of students (other states and countries)	View Document
Institutional data in prescribed format	View Document

2.1.2 Average Enrollment percentage (Average of last five years)

Response: 95.75

2.1.2.1 Number of students admitted year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
444	455	450	469	240

2.1.2.2 Number of sanctioned seats year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
480	480	480	480	240

File Description	Document
Institutional data in prescribed format	View Document

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 72.42

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
136	177	163	195	99

File Description	Document
Institutional data in prescribed format	View Document

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The college assesses the achievement, satisfaction and the extent to which the academic environment supports student learning. The purpose is to identify the extent of students learning, assesses their preparation, needs and experiences and uses the data to improve student's achievement in curricular, co-curricular and scholarly work. College organized various special programme to support advanced and slow learners

Orientation programmes are conducted at the beginning of the year so that their social skills as well as interaction with the faculty members and staff improve leading to better learning experience.

To support the advanced learners following steps are undertaken:-

- (1) They are given additional assignments /project work.
- (2) They are encouraged to participate in various activities like quiz, poster presentation, inter college competitions etc.
- (3) For meritorious students additional projects are given.
- (4) Guidance for judicial services and other competitive exams are provided by reputed agencies.
- (5) Internship in different courts for all students are provided with the help of Lawyers.

Slow Learners- Adequate support is provided to slow learners to overcome academic difficulties by-

- 1- Organizing extra classes during the semester.

- 2- Organizing Bridge course at the beginning of semester.
- 3- Giving practice assignments.
- 4- Engaging in social activities /class activities to develop Social skills.
- 5- Providing extra reading material to improve basic understanding of subject.

2.2.2 Student - Full time teacher ratio

Response: 16.72

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.48

2.2.3.1 Number of differently abled students on rolls

Response: 2

File Description	Document
Institutional data in prescribed format	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

- In order to fulfill the aims and objectives of education, the teaching should be student-centric. So, in Royal College of Law various methods such as experiential learning, participative learning and problem solving are adopted to enhance the process of teaching and learning. The students become more active and learn by doing, various methods by which students learn actively are described below-

- 1-Group Discussion
- 2-Case study
- 3-Project work
- 4-Assignments
- 5-Moot Court training
- 6-Seminars

7-Conferences

8- Legal Aid camps and Awareness programmes.

9-Visit (Lok Adalat visit, family courts visit etc

10- Internship under NGT and National Company Tribunal

In Group discussion, the students actively participate to give their views, suggestions on the given topic.

In case study, a case is given to the students in which the details of the case are given in depth, the students are required to review the case and give their views.

Different types of assignments and project works are given to the students to work either in group or individually.

In Moot court, training is given to the students to prepare them practically in Real courts for future.

Seminars and Quiz competitions are held from time to time which enhances the cognitive learning of the students.

Legal –Aids camp is also organized yearly to aware the common people about legal aid.

Students are also taken to Advocate's chamber to give them practical knowledge about the functioning of court and professional code of conduct.

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 72

2.3.2.1 Number of teachers using ICT

Response: 18

File Description	Document
List of teachers (using ICT for teaching)	View Document

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 16.72

2.3.3.1 Number of mentors

Response: 25

2.3.4 Innovation and creativity in teaching-learning

Response:

Staff council committees making optional use of available resources are in quest to maintain highest possible standards in teaching learning process and enrich the lives of students through holistic development of their unique individual personalities. They ensure excellence in all areas of growth and development. Internal academic schedule like deadline for submission and uploading of Time Tables, submission of monthly attendance by teachers, completion and submission of internal Assessment and the scheduling of remedial classes, chalked out- well in advance before the commencement of the session during each semester.

The college has a well stocked library with up to date resources. The library Incharge carries out an annual assessment of books in accordance with changing syllabus, course, content, papers being taught and student strength.

The class incharge co-ordinate the planning and execution of academic and co-curricular activities of the class along with students. Seminars, Workshops and lectures are organized involving accomplished academicians, entrepreneurs and journalists to expose students to disciplinary frontiers and motivate them to pursue higher studies, research and know job prospects.

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The class incharge co-ordinate the planning and execution of academic and co-curricular activities of the class along with students. Seminars, Workshops and lectures are organized involving accomplished academicians, power point presentation by faculty, entrepreneurs and journalists to expose students to disciplinary frontiers and motivate them to pursue higher studies, research and know job prospects.

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 84.36

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	View Document

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 7.45

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
4	3	1	1	0

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	View Document

2.4.3 Teaching experience per full time teacher in number of years

Response: 8.92

2.4.3.1 Total experience of full-time teachers

Response: 223

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 40.18

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	4	2	1	1

File Description	Document
Institutional data in prescribed format	View Document

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years**Response:** 5.48**2.4.5.1 Number of full time teachers from other states year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
1	3	4	0	0

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	View Document

2.5 Evaluation Process and Reforms**2.5.1 Reforms in Continuous Internal Evaluation(CIE) system at the institutional level****Response:**

-“Continuous Internal Evaluation” is an ongoing process of gathering such information about pupils by their teachers throughout the course of instruction, as could provide feedback for improving the efficiency of learning and for making long –term decisions about the pupils.”

Evolution is an integral part of the process of teaching learning. It is inseparably linked with teacher’s responsibility. Evolution provide feedback to both teachers and students As a part of sound Educational strategy, examinations should be employed to bring about qualitative improvement in Education.

OBJECTIVES- Following are the main objectives of CIE-

- To make an overall assessment of student personality.
- To make the teaching learning process effective and to motivate students and teachers.
- To provide opportunities to teachers to make suitable change in their plans .
- To provide feedback to teachers students and parents as well.
- To lay less emphasis on memorization and rote learning.
- To lay emphasis on assessment of non scholastic areas of child’s personality.
- To help the students realize his capacities and potentialities.
- To make the evaluation system more meaningful, reliable, valid and objective.
- To know strengths and weaknesses of a particular student.
- To provide a vast spectrum of horizon to the student to explore his talents.

CHARACTERISTICS- Following are the main characteristics of CIE:

- It involves both ongoing observation and periodic testing of students by teachers who teach them.

- It serves both formative and summative purposes. Formative in the sense that it is used to improve instruction and summative because it is used to supplement final examination result.
- It is not a substitute for final examination. It only acts as a supplementary means to improve dependability of final examination.
- It is a process of management of instruction. Both the teachers and students become aware of their progress as they receive feedback signals timely.
- It enhances rapport between students and teachers.
- It incorporates both cognitive and non –cognitive aspects of student personality.

The system compels the students to remain alert and regular throughout the course of their studies.

2.5.2 Mechanism of internal assessment is transparent and robust in terms of frequency and variety

Response:

The College ensures that all students are aware of the evaluation process. The orientation program, held at the beginning of every academic year appries students and their parents of the evaluation process and the schedule. Before the session begins teaching plans are prepared and discussed along with the mode of continuous internal evaluation.

Further, the Director of the college has recommended a basic structure for the continuous internal Assessment of theory and practicals with guidelines for dealing with absenteeism. The faculty members how ever have a certain amount of flexibility in deciding on the kind of assignment. So that creativity is not compromised. Guidelines for teachers and students for internal assessments are prepared as per the university guidelines and are made available to all faculties.

Dates for the tests /submission of assignments are notified on the college notice boards and announced by faculty in the respective classes. At least a week in advance. After checking answer sheet /assignment are shared with students and marking pattern is discussed. The Internal assessment lists are displayed on the notice board at the end of the semester. The college has an effective mechanism for redressal of grievances pertaining to internal assessment.

Department of Law has a strong component of formative assessment. Assessment includes presentation tests, assignments and projects by students who are mentored by teachers.

2.5.3 Mechanism to deal with examination related grievances is transparent, time-bound and efficient

Response:

Students need to apply to the University for Correction in marks and re-evaluation the whole process is governed by C.C.S University

The administrative office of the college guides the student about the process. The process is also explained on the C.C.S University website for errors like the mark sheets indicating that the student was absent. The

college promptly sends the duly certified attendance sheet to assist in locating marks in exam branch and correcting discrepancies.

Internal Assessment committee address all grievances related to internal assessment marks. The committee is set up at the college level to sort issues related to attendance and internal assessments and all queries are responded to by the internal assessment committee convener. The committee promptly deals with mistakes /errors related to attendance, internal assessment of the student.

2.5.4 The institution adheres to the academic calendar for the conduct of CIE

Response:

The college has adequate number of class rooms and sufficient facilities such as, Moot Court hall, Seminar hall, Computer Lab and Auditorium to impart quality law education and provide a congenial atmosphere for the students to realize their fullest potential. The college is situated near to law Court and provide very good ambience to pursue legal education. It has augmented its infrastructural facilities suitable to take care of all activities of the students – curricular, co-curricular and extra-curricular as well as their physical well-being with proper games and sports as per norms to continue with any academic activity.

Computer Lab: The Bridge course classes will be conducted for the freshers on Computer Fundamentals. A total number of 30 computers are provided with internet facility for the students. Browsing centre in the Library provided with Online Legal Database facility for the students.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

-On the website following information is displayed. News and Event section updates the current notices of University and College

- 1) Vision and Mission
- 2) Syllabus of LL.B.(3yr) and BALL.B. (5 yr)
- 3) Admission Enquiry form and Course
- 4) Photo Gallery (all activities)
- 5) Infrastructure
- 6) Mandatory Disclosure

7) Alumni Registration

8) Virtual Tour

9) College Legal Journal Details

The outcomes of the course can be summarized as-

*To develop a broad understanding of Law

* To develop the ability to deal with different types of legal issues and laws,

*To gain knowledge about the Bar Council Registration.

*To analyze and understand changes in regard to rule of Law, economic reforms, human rights, women's rights, rights of children, elderly, sick and disadvantaged segments of the Population.

The objectives of the course can be summarized as follows-

*To aware the students with a sound understanding of legal knowledge.

*To equip the students with various skills required in their career.

*To encourage the students with the knowledge of legal practice.

Regular sms (bulk) and daily updates on website make our students and teachers duly informed about the college activities.

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

Evaluation system

- The college conduct Pre-University exams before every semester of the CCS University Meerut to bring out the exam fever and nervousness of the students. On the same pattern of University, College conducts these internal papers. Those students who do not perform well in these Pre-University exams are given opportunity to have remedial classes to make the improvements in their performance. Each teacher thoroughly evaluate the answer sheet and give suggestions one to one student.
- Result of the students --- Semester wise Report is made
- Extracurricular Activities
- Internship makes the student conversant with interview techniques of Lawyers and clients, filing of papers in Court and associated activities of Court.
- Moot court competition at college level makes the students confident in the Court Room when they

go in real Court.

- Providing Online Study material to the student from time to time

2.6.3 Average pass percentage of Students

Response: 88.59

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 862

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 973

File Description	Document
Institutional data in prescribed format	View Document

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response:

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants for research projects sponsored by government/non government sources such as industry ,corporate houses, international bodies, endowment, chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description

Document

List of project and grant details

[View Document](#)

3.1.2 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0

3.1.2.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 00

3.1.2.2 Number of full time teachers worked in the institution during the last 5 years

Response: 86

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations including incubation centre and other initiatives for creation and transfer of knowledge

Response:

The college has adequate number of class rooms and sufficient facilities such as, Moot Court Hall, Seminar hall, Computer Lab and Auditorium to impart quality law education and provide a congenial atmosphere for the students to realize their fullest potential. The college is situated near to law Court and provide very good ambience to pursue legal education. It has augmented its infrastructural facilities suitable to take care

of all activities of the students – curricular, co-curricular and extra-curricular as well as their physical well-being with proper games and sports as per norms to continue with any academic activity.

Computer Lab: The Bridge course classes will be conducted for the freshers on Computer Fundamentals. A total number of 30 computers are provided with internet facility for the students. Browsing centre in the Library provided with Online Legal Database facility for the students.

3.2.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the last five years

Response: 3

3.2.2.1 Total number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	0	0

File Description	Document
List of workshops/seminars during the last 5 years	View Document

3.3 Research Publications and Awards

3.3.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: Yes

File Description	Document
Institutional data in prescribed format	View Document

3.3.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: Yes

File Description	Document
e- copies of the letters of awards	View Document

3.3.3 Number of research papers per teacher in the Journals notified on UGC website during the last five years

Response: 0.44**3.3.3.1 Number of research papers in the Journals notified on UGC website during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
6	10	10	19	3

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document

3.3.4 Number of books and chapters in edited volumes/books published and papers in national/international conference proceedings per teacher during the last five years**Response: 0.18****3.3.4.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years**

2017-18	2016-17	2015-16	2014-15	2013-14
4	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	View Document

3.4 Extension Activities**3.4.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years****Response:**

Students are made to visit courts to create understanding of the situation of clients. Legal Aid Camp is conducted once in a year to sensitize the students about socio-economic issues. A remote village is selected to conduct the Camp in Ghaziabad District and students are instructed to visit the villager's house and discuss their legal problem if any and suggest the best way to remove the problem. Planting of saplings on road sides surrounding the college, Efforts to clean the surroundings the college, Awareness on the rights of the elderly, street vendors, domestic laborers, Rallies to create civic sense and campaigning for the civic

amenities The college is trying to train our students in extension tasks by giving assignments as components of practical work. As a result of this approach, the students are gaining work experience in the social responsibilities, and empowerment of women in realization of social justice. Autonomy has provided a great opportunity to the college in experimenting teaching, learning, curriculum development, research etc. As a consequence of which, many invigorative steps have been initiated to place legal education on the highest pedestal. Legal education has taken a new birth with introduction of integrated law programmes with professionalism. The programmes contemplate all the shades of legal profession such as litigation and preventive advocacy.

3.4.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 3

3.4.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	0	1	0

File Description	Document
Number of awards for extension activities in last 5 years	View Document
e-copy of the award letters	View Document

3.4.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 1

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	0	0	0	0

File Description	Document
Number of extension and outreach programs conducted with industry, community etc for the last five years	View Document

3.4.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 69.6

3.4.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
350	280	300	200	200

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	View Document

3.5 Collaboration

3.5.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc during the last five years

Response: 34

3.5.1.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
9	9	8	7	1

File Description	Document
Number of Collaborative activities for research, faculty etc.	View Document

3.5.2 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 5

3.5.2.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Details of functional MoUs with institutions of national, international importance, other universities etc during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching- learning. viz., classrooms, laboratories, computing equipment, etc.

Response:

The college has adequate number of class rooms, Moot Court Hall, Seminar hall, Computer Lab, and Auditorium to impart quality legal education and provide a congenial atmosphere for the students to realize their fullest potential. In the endeavour to create such an atmosphere, it has augmented its infrastructural facilities suitable to take care of all activities of the students – curricular, co-curricular and extra-curricular as well as their physical well-being with sports facilities as per norms to continue with any academic activity.

Total number of Classrooms: 26

ICT enabled Seminar Hall: 01

Moot Court: 01

Auditorium: 01

Computer Lab: 01

Computer Lab: The Computer is kept for the students to conduct Bridge course classes for the freshers on Computer Fundamentals with latest softwares and provided internet service Browsing centre in the Library for other academic purpose

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

Our effort is to encourage the students to avail the facilities provided by the College and motivate them to compete in all games and sports at different levels.

- To motivate them to take part in Sports and games.
- To encourage participation and appreciation regarding Sports competitions.
- To create interest in Sports activities.

Sports Infrastructure of our College

Indoor Facilities:-

- Carom

- Table Tennis
- Chess

Outdoor Facilities:-

- Throw ball Court
- Badminton Court

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 3.85

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 01

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 100

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
13	10	15	12	5

File Description	Document
Details of budget allocation, excluding salary during the last five years	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college has a very spacious and well stocked Library which boasts of latest and authoritative legal information of all Central and State Acts, Lexicons, Encyclopedia, Dictionaries, Year Books, Digests, Manuals, Legal Reports/ Journals and Commentaries. The Library is well furnished, maintained and equipped with more than 4,000 books. It works from 9:00 am - 5:00 pm. It is maintained by qualified staff. It can accommodate more than 60 readers at a time in spacious reading halls. The Library is being equipped with online database to provide judgements, case laws, bare acts, government notifications, circulars, etc. and six computer systems with internet and wi-fi connection for browsing. It offers various useful information services to be utilized by students and staff to the optimum level.

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resources for library enrichment

Response:

The institution considers the books as the rare and special when it meets the following criteria. The books shall be in multi volume set and price of the books are comparatively high with the quality. The foreign authored books shall be considered as special. The book shall be an authoritative work with proper acknowledgment, citations and references. The book shall be out of stock & publications and not be available in market to purchase by an individual. The contents of the books shall be in detailed and subject centric. The books shall be remarkable for their rarity regardless of age, valuable, and editions. Finally, it is depends on how the institution and readers feel it important to considered as the rare and special. The college regularly subscribes journals, reports, reviews, magazines, newspapers, and databases from the beginning for the enrichment of the knowledge. Library has sufficient books, back volumes of journal & reports which covers all the areas of the subjects which are necessary for the teaching learning process and for the enlightenment & entertainment. It has primary, secondary and tertiary sources of information in both print and electronic format. Print resources has many types like books, textbooks, reference books, dictionaries, encyclopedias, maxims, lexicon, handbooks, manual, yearbooks, guide, digests, dissertations and many other types. The journals which play has a primary source of information contain research articles and reviews help our students and faculty to cultivate research and analytical skills. These resources draw the attention of the readers towards latest trends in research to conduct. The magazines give the summarized and weekly, fortnightly and monthly information to update the knowledge in various field of study. The newspapers which report the everyday news along with brief articles have successful in holding the reader's interest in reading. The competitive examination books and magazines facilitate our students in the preparation of writing competitive examination; make them to be confident to face any examination, and also to be successful in recruitment process. The cds, dvds, offline and online databases facilitate the readers in accessing ICT based services in library. The internet and wifi facility has brought many changes in the information seeking behavior of the students and faculty. The sufficient number of syllabus based prescribed and reference books are helping the library to be a reader friendly. This also enables the students and faculty to borrow books to read at home. The general interest books such as fiction, nonfiction, novels, plays, biographies and autobiographies gives the richness to the library collection and these books inspires the readers even to set a goal in their life.

4.2.3 Does the institution have the following:

- 1.e-journals
- 2.e-ShodhSindhu
- 3.Shodhganga Membership
- 4.e-books
- 5.Databases

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc	View Document

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 1.55

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
1.67	2.46	1.75	.85	1.02

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

4.2.6 Percentage per day usage of library by teachers and students

Response: 8.13

4.2.6.1 Average number of teachers and students using library per day over last one year

Response: 36

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The College provides Internet facilities for all the students and staff along with Wi-Fi enabled facilities in the College. CCTV Cameras are installed at all prominent places including class rooms. The bandwidth is provided for all the students and staffs. Separate Computer Lab Incharge and supporting staff are exclusively take care of Maintenance and updating of facilities. The College provides Internet facilities for all the students and staff along with Wi-Fi enabled facilities in the College.

4.3.2 Student - Computer ratio

Response: 13.93

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

>=50 MBPS

35-50 MBPS

20-35 MBPS

5-20 MBPS

Response: 5-20 MBPS

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years**Response:** 98.95

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
12.95	10.00	14.48	12.00	4.93

File Description**Document**

Details about assigned budget and expenditure on physical facilities and academic facilities

[View Document](#)**4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.****Response:**

: All infrastructural equipments and other academic and support facilities will be procured through only after the approval from the management. The Office Supervisor Maintain the physical, academic and support facilities and recorded it in the stock book. The Computer Lab Incharge the computers, laptops, projectors & other IT peripherals and recorded it in the stock book. The Sports Incharge Maintain the Sports equipments and recorded it in the stock book.

Library:

The library has the policy for maintaining its collection, organization & preservation of resources, providing access, dissemination of information, utilization of the resources, and other housekeeping activities in library. The budgeting and staffing is done by the management. The allotment of the work is by the authorities of the institution. Acquisition of the resources is through proper channels. The technical processing, organization and preservation is based on the library standards. Saral library management software is being used for the cataloguing, circulation and OPAC. The verification, weeding, binding of the resources is carried out annually. The dissemination of latest information is through various modes. The Library Committee plays an important role in maintaining and making the library a user friendly.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 5.05

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
16	30	16	21	15

File Description	Document
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	View Document

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 75.21

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
350	300	285	270	230

5.1.3 Number of capability enhancement and development schemes –

1. For competitive examinations
2. Career counselling
3. Soft skill development
4. Remedial coaching
5. Language lab
6. Bridge courses
7. Yoga and meditation
8. Personal Counselling

A. 7 or more of the above

B. Any 6 of the above

C. Any 5 of the above

D. Any 4 of the above

Response: D. Any 4 of the above

File Description	Document
Details of capability enhancement and development schemes	View Document

5.1.4 Average percentage of student benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 42.08

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
200	200	150	200	90

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	View Document

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 0

5.1.5.1 Number of students attending VET year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of the students benefitted by VET	View Document

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 5.93

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
20	15	10	5	5

File Description	Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 21.28

5.2.2.1 Number of outgoing students progressing to higher education

Response: 50

File Description	Document
Details of student progression to higher education	View Document

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 4

5.2.3.1 Number of students qualifying in state/ national/ international level examinations (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil services/ State government examinations) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	1

5.2.3.2 Number of students who have appeared for the exams year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
8	4	5	5	5

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national / international level (award for a team event should be counted as one) during the last five years.

Response: 7

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
0	2	2	2	1

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	View Document

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

Active Student council

- 1-Games sports Committee is made with the help of some teachers and students.
- 2- For Moot Court competition different teams are constituted and who performs best in the college is sent to other colleges for competitions like

Rakesh Aggarwal memorial National Moot court competition -2018 held on 31st march 1st April 2018. Organized by –Ideal Institute and Management and Technology and school of Law (G.G.S. Indraprastha University, Delhi) Kakaddooma ,Delhi-92 . Our student participated in this and begged consolation certificate.
- 3-For Girls-Grievance (teachers and students) cell have some contacts with police if any misbehavior is done towards Girls it is reported with till date no case has been reported. Special Helpline number for girls has been given through which they can directly complain on 1090 Number. This Helplines number is duly looked after by U.P police.
- 4-Discipline cell- actively remains on rounds to different floors to maintain the discipline and decorum of the college.
5. Anti Ragging Cell- It is constituted and strictly works under the supervision of Principal And Director of the College. No Ragging case has been reported till date.
6. Placement Cell- duly active and timely informs about the vacancy of legal services.
7. Cultural Activity Committee- It operates when some function is organized in the college.
8. Legal Journal Editorial Team- Headed by Director and Principal with senior faculty takes the function of Journal which is quarterly published by the college.
9. Website Incharge- one faculty with IT background is given the charge of Maintaining website and other Software's working in Library and Computer lab.

5.3.3 Average number of sports and cultural activities/ competitions organised at the institution level per year

Response: 2.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise

during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	3	3	2	2

File Description	Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

Every year Alumni meeting is organized at Royal college of Law.

Alumni also helps the present students in the college by motivating them and guiding them in their career in the following ways-

1-Organizing moot court competition and providing moot court Training.

2-Aiding the students and the college to get internship opportunities and placement with reputed law firms.

Alumni share their experiences to the juniors for AIBE Examination and other competitions which they cleared.

Our Alumni have obtained recognize positions in different areas of Law.

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

? 5 Lakhs

4 Lakhs - 5 Lakhs

3 Lakhs - 4 Lakhs

1 Lakh - 3 Lakhs

Response: <1 Lakh

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 5

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Royal College vision is" TO SERVE THE SOCIETY AT LARGE THROUGH ENHANCEMENT OF LEGAL LITERACY ". The institution aims to instill democratic values, tolerance, and discipline. So that students become responsible for the society.

The mission of the college is "TO EDUCATE LAW GRADUATES HAVING HIGHEST ETHICAL PROFESSIONAL STANDARDS FOR SERVING TO THE BROAD SPECTRUM OF HUMAN SOCIETY". We are making an effort to provide quality and value based legal education to all types of students by making conducive atmosphere in the college. All levels of leaderships make their respective action plans with regular meetings.

The faculty members are nominated in various committees for decision making and managing the various functioning of the college.

The involvement of leadership has achieved the vision and mission of the college through well defined systems and organisational structure.

6.1.2 The institution practices decentralization and participative management

Response:

Financial powers are exclusively given to the Management and monitored by the CA firm. The participatory nature of the Management is ensured by the formulation of different committees of the College. Decisions are formulated in consultation with statutory and non-statutory bodies. This is carried out by decentralising the administrative and academic duties of the college by involving all the teaching and non teaching staff. By inviting Various eminent people to actively invited to participate in policy making, organizational design, administrative sectors and infrastructural development.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The quality policy of the college is in alignment with the university and BCI. Many of the academic quality policy are framed by the staff council and implemented through various committees of the staff council which are monitored by the Director. The college has regularly enhanced infrastructure and

developed capacities for teaching and research of staff according to the changing academic and social environment.

Student's performance in examinations and their results are discussed with the Director hence measures are implemented to enhance students' performance.

Director along with Principal and Management Controls and monitors the academic workload and exam result of students. It also decides and monitors internal assessment and marking scheme of practicals.

Management monitors the upkeep and maintenance of the building. On the instructions of Management, the Supervisor and Admin head facilitates repairs and replacement as and when required in the building as per curricular needs. The Admin Head also ensures that the campus should be neat and clean and Toilets should be hygienic.

To maintain quality in the work environment for individuals to work in the college, the college has duly constituted an Anti-ragging and congenial atmosphere in the campus especially for women.

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism

Response:

The Royal College of Law is governed by the rules and regulations framed by the Bar council of India and Chaudhary Charan Singh University, Meerut from time to time.

Administrative set up - The college administrative setup is headed by the Director. The Director is assisted by the Admin head and Principal and the Management committee

Procedures:- All Procedures related to admissions, recruitment, leave, promotion and other objects and construction for augmenting infrastructure of the college are followed as per UGC norms.

Recruitment:- Recruitment in teaching positions is done as per roster after calculating the total requirement of teacher in each academic session which is according to the norms of the UGC.

6.2.3 Implementation of e-governance in areas of operation

- 1.Planning and Development**
- 2.Administration**
- 3.Finance and Accounts**
- 4.Student Admission and Support**
- 5.Examination**

A. All 5 of the above

B. Any 4 of the above

C. Any 3 of the above

D. Any 2 of the above

Response: D. Any 2 of the above

File Description	Document
Details of implementation of e-governance in areas of operation Planning and Development, Administration etc	View Document

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The College has various committees/cell which actively functions with the participation of faculty and students. The Committees are:

1. Legal Aid Cell
2. Moot Court Committee
3. Sports Committee
4. Examination Committee
5. Women's Grievance Redressal Committee
6. Disciplinary Committee
7. Cultural Committee
8. Anti-Ragging Cell
9. Legal Journal Editorial team
10. Green Club

The committee submits their action plan for the respective semester and at the end of the semester they provide the report substantiating the effective implementation of the activities undertaken by them

- Moot Court Committee, cultural Committee, Sport Committee etc are formed for arranging various activities for students.
- To maintain disciplined environment in the College, Committees are Constituted
- The Institution has formulated different policies and continuous review of these policies is taken by the class Teacher and Management, Director and Principal ensure that all meetings are conducted at given time and recorded to all concern people based on minutes, resolutions passed.

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The College encourages the staff members to attend seminars in various colleges and also encourage participating in academic and cultural activities.

The college also provides conveyance for teaching and Non – teaching staff for various academic, cultural and sports activities conducted by the Chaudhary Charan Singh University.

Royal College of Law is known for its faculty strength and energy however faculty improvement program has been undertaken under the guidance of esteemed institution. Faculty development program Workshop and paper presentation is organized on law and social science which throw light on quality education and sustainable improvement. Seminars are organized to strengthen the knowledge of the students on various Resource person from various well-known universities are being invited to speak on issues and challenges. Faculties are advised to visit some of the firms, and find solution legally. In order to promote the welfare of teaching and non teaching some of the programs have been sanctioned. Employee children are given concession at the time of admission in our college.

First Aid Box is also available in the college to meet any eventuality.

6.3.2 Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 21.44

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
2	10	8	2	3

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	View Document

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 1

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	1	1

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	View Document

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 58.6

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
17	20	16	8	7

File Description	Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

Performance appraisal; system is meant to assess the development of Teaching and non-teaching staff. It also helps to understand one's own personal growth. It is a form which has four parts. Each part carrying 25 marks, out of total 100 marks. It helps to understand the contribution made by the staff to the college. The staff fills the three parts based on teaching, Learning and Evaluation. The four-part consists of co-curricular activities, extra-curricular and development activities and research and academic contribution along with innovative ideas and measures taken for the development of students as well as institute.

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

1-Monthly Bank Reconciliation- College monthly reconcile the bank statement through their Accountant.

2-Regular check-up of stock Registers – Regular checkups of Stock register is done by Stock incharge, where two faculty also assist the same.

3-Regular Audit of Library stocks – Library audit is done thoroughly by one faculty and Library Incharge.

4- Quarterly Audit of the financial statements done by College Accounts department to have the transparency in the accounts.

5- Stationery Audit- Stationary Audit is done by stationary Incharge regularly.

6- Annual Audit by the chartered Accountant.

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	View Document

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The academic calendar is made after the general faculty meeting. After deciding major events the class in-charge will provide the details for the respective events. The Admin head along with the Director, Principal and Management of the institution, prepare the details for the various events, activities, day to day events and contingency situations. The funds are used for the growth of the college and also to ensure that the students have fruitful time during their academic life. After fund allocations, the resources provided by the management are utilised with utmost care and cautions. Fee collected from students is the main revenue for the self-Finance College like us.

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

(1) The IQAC in the university is constituted at three levels

- a) University Level
- b) Domain/ Faculty level
- c) Institution level

(2) The IQAC has contributed in institutionalizing quality assortment strategies and processes at all levels. The IQAC at institutional level is conducted in every three month All Academic and non-academic/ administrative actions/ events are mapped

- a) Annual Quality Assurance Report (AQAR)
- b) Annual Academic planning
- c) Audits observations by external agencies.
- f) Stakeholder's feedback
- g) Process performance and conformity

The IQAC Assessment test is the aptitude test conducted by the cell to measure the strength and weaknesses of students.

The cell also plays an important role in preparing the students for competitive examinations.

The cell also provides the experts on internship opportunities and legal aid clinic.

Through Graduation Ceremony college awarded degrees to the student.

The IQAC also brings in Orientation Programmes for the new students that enroll every year.

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

The College emphasizes on desiring high quality education to students and professional skills to the students. The IQAC regularly keeps eyes on the lectures method currently used and proposes any improvements that may be beneficial for both the teachers and students. The students are asked to give feedback on the method used and their opinions regarding any improvements.

At the beginning of the semester, every teaching faculty is required to submit a detailed lesson plan for the whole semester. Syllabus is also provided to all the students in the orientation programme. On the basis of the performance in the Pre-University Exams, students are prepared thoroughly for University Examinations. A nuclear cut structure is given to the faculty in order to complete the course subject syllabus within the stipulated time after which the classes are suspended till examination. The difficulties faced by the students are solved from time to time by holding remedial classes.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 8.2

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	9	8	9	8

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	View Document

6.5.4 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
- 2.Academic Administrative Audit (AAA) and initiation of follow up action**
- 3.Participation in NIRF**
- 4.ISO Certification**
- 5.NBA or any other quality audit**

A. Any 4 of the above

B. Any 3 of the above

C. Any 2 of the above

D. Any 1 of the above

Response: D. Any 1 of the above

File Description	Document
Details of Quality assurance initiatives of the institution	View Document

6.5.5 Incremental improvements made during the preceding five years (*in case of first cycle*) Post accreditation quality initiatives (*second and subsequent cycles*)

Response:

The College has expanded in the following ways in the last few years

1:-Number of Seats:- In 2005, only 60 seats with extension of 20 seats were sanctioned, with the passage of time the numbers and admissions of students increased. In 2010 college got extension of 40 seats in each course and from 2014-15 session onwards college double the intake of admission in LL.B.(3 yr) and BALL.B.(5 yr) Now we are having 4 sections (240) intake in LL.B. same with BALL.B.

2:-New Building:- New building has been made for LL.B students .

3:-Increased staff:- New efficient and eligible faculties have been appointed to enhance the process of Teaching –learning.

4:- Number and books:- Numbers of books increases every year .

6:- New software:- Online legal journal is available to students as well as for teachers.

7:-Digitisation- College eventually got wi-fi building and for library we are using Saral software and Accounting through new version of Tally.

8:-New C.CTVS:- New CCTVS have been arranged in all the classrooms, library, and corridors to keep an eye on the ongoing activities in the College

9:-Network facility:- Network facility is provided in the college to access internet facilities. This helps both the teachers and students in enhancing their learning with latest information, knowledge and innovation.

10:- College publish its quarterly legal journal with ISSN No and RNI no.

NAAC

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 7

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
1	1	1	2	2

File Description	Document
List of gender equity promotion programs organized by the institution	View Document

7.1.2

1. Institution shows gender sensitivity in providing facilities such as:

1. Safety and Security
2. Counselling
3. Common Room

Response:

Gender sensitivity is one of the objectives of our institution. The college takes several initiatives and measures to work towards the same by conducting several programmes for this cause. It is evident through the strength of the students and staff of the college that men and women are given adequate representation in our institution. Safety and Security: In order to ensure the safety of the students 90% of the campus (class rooms, corridors, library, office, computer lab etc...) is monitored by CCTV cameras. Manual security is also at stake round the clock to ensure better safety and security. Each class has a Class teacher to look into the problems of each student in the class. The class teacher is in continuous rapport with the students and their parents.

This in turn ensures the safety of the students when they are in the college. There is a student grievance cell in the college headed by a faculty co-ordinator to look into the problems of the students. The faculty at first tries to sort out the problems of the students themselves through counselling, advising and motivation in case of minor complications. In case of serious matters the problem is brought to the notice of the parents. Common Room: There is a adequate staff room for the lady faculty to ensure their safety, privacy and sociability. There is a separate common room for the girls. In all, the college has taken care of gender sensitivity and strives for the betterment of it.

7.1.3 Alternate Energy initiatives such as:**1. Percentage of annual power requirement of the Institution met by the renewable energy sources****Response:** 100**7.1.3.1 Annual power requirement met by the renewable energy sources (in KWH)****Response:** 35**7.1.3.2 Total annual power requirement (in KWH)****Response:** 35

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	View Document

7.1.4 Percentage of annual lighting power requirements met through LED bulbs**Response:** 87.5**7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)****Response:** 35**7.1.4.2 Annual lighting power requirement (in KWH)****Response:** 40

File Description	Document
Details of lighting power requirements met through LED bulbs	View Document

7.1.5 Waste Management steps including:

- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

- Waste management are the activities and actions required to manage waste from its inception to its final disposal. This includes the collection, transport, treatment and disposal of waste, together with monitoring and regulation of waste management process.

Solid waste Management- Solid waste management is a term that is used to refer to the process of collecting and treating solid waste. It also offers solution for recycling items that do not belong to garbage or trash. As long as people have been living in settlements and residential areas, garbage or solid waste has been an issue. Waste management is all about how solid waste can be changed and used as a valuable resource. Solid waste management should be embraced by each and every household including the business owners across the world. The institution centers like schools colleges, prisons, military barracks and other government center also produce solid waste. Some of the common solid wastes obtained from these places include glass, rubber waste, plastics, food waste, wood, paper, metals, cardboard materials, electronics as well as various hazardous wastes.

Liquid waste Management:- Procedures and practices to prevent discharge of pollutants to the storm drain system or to watercourses as a result of the creation, collection and disposal of non –hazardous liquid materials.

Our college sorts the garbage into different bins-green and blue.

E-Waste Management :- Everything that falls into electronics' category that we tend to throw away, is e - waste (electronic waste). This includes computers, laptops, tablets, smart phones and so on. There are proper methods to dispose off electronic items.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

- **Rain water harvesting :-** Rain water harvesting is the accumulation and storage of rainwater for reuse on-site, rather than allowing it to run off. Rainwater can be collected from rivers or roofs, and in many places, the water collected is redirected to a deep pit (well, shaft or borehole), a reservoir with percolation or collected from dew or fog with nets or other tools.

Uses of Rain-water:- Its include water for gardens, livestock, irrigation ,domestic use with proper treatment, indoor heating for houses, etc. The harvested water can also be used as drinking water, longer term storage and for other purpose such as groundwater recharge.

In our college all the rainwater is collected with the help of a pipe then which is collected in the pit.

7.1.7 Green Practices

- **Students, staff using**
 - a) **Bicycles**
 - b) **Public Transport**
 - c) **Pedestrian friendly roads**
- **Plastic-free campus**
- **Paperless office**
- **Green landscaping with trees and plants**

Response:**Green Practices****Students, staff using**

- a) Bicycles
- b) Public Transport
- c) Pedestrian friendly roads

Royal College is one of the very few colleges in the city which has strived to maintain greenery within the space available. We respond towards every eco-concern by taking eco-friendly initiatives. Many activities are conducted towards making the campus environment friendly. The use of plastic bags is avoided in the campus. The students and staff are motivated to use cotton bags and steel water bottle. Regarding this college has conducted *Jal Sarankshan* seminar. Some students use bicycles, public transport and pedestrian friendly roads to commute. Plantation Programme is done yearly in the college and accordingly the staff and students take part in such programs. A plethora of events are organized to create awareness on the need for a planet which is clean and green. The college strives constantly to shape up a society which cares to protect, promote and preserve life and nature.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years**Response:** 20.11

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2017-18	2016-17	2015-16	2014-15	2013-14
2.22	1.60	2.50	2.33	1.57

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	View Document

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails

- 4.Braille Software/facilities
- 5.Rest Rooms
- 6.Scribes for examination
- 7.Special skill development for differently abled students
- 8.Any other similar facility (Specify)

A. 7 and more of the above

B. At least 6 of the above

C. At least 4 of the above

D. At least 2 of the above

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	View Document

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 15

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	4	4	2	2

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	View Document

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 15

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
3	4	4	2	2

7.1.12

Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

7.1.13 Display of core values in the institution and on its website

Response: Yes

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 29

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2017-18	2016-17	2015-16	2014-15	2013-14
7	6	5	5	6

File Description	Document
List of activities conducted for promotion of universal values	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

Our College takes great pride in celebrating anniversaries of the legendary Indian personalities. Some of the days that we celebrate at our college include:

1. The Republic Day on every 26th January, the day we got our republic.
2. International Women's Day or International Literacy Day on 8th March to felicitate and celebrate the women empowerment.
3. Independence Day on 15th August, every year to remember our freedom fighters that brought us freedom and peace.
4. Law Day on the 26th November, every year to create legal awareness among the general public.

Jayanthis of Gandhi ji, Valmiki, Buddha, Mahaveer ji etc., and other great social reformers are celebrated.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The institution maintains transparency in financial matters like payment of fees, salaries, examination remuneration, infrastructure, etc. The Management along with the members of the society meets periodically and passes resolutions on financial matters. In this digital era, the institution is able to maintain transparency through online banking transactions. The result of which there is online payment of fees is also available. In academics too, there is fair and full participation by all stakeholders. The Alumni also contribute to this academic exercise.

Auxiliary functions: Other stakeholders like the BCI, and Parents, play a significant role in the overall development of the college by giving their suggestions towards academic improvement.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

The image of an institution depends on its academic excellence and best practices. Since the college is managed by a spiritual institution, it has developed many healthy practices. Yearly Saraswati pooja on Basant Panchmi, daily assembly in which the practice of reading heading of Newspaper is done. Many activities are conducted by the college towards making the campus environment friendly. Involvement of all students in moot court and legal aid camp irrespective of their examination /subject to feel all students as legal profession involvement . The significant activities are holding workshops, rallies, seminars on nature oriented themes, trainings, competitions and awareness programs for the protection of the environment for our future generation. The students and staff are motivated to use jute bags or cotton bags and aluminium water bottle. National Anthem is sung as a mark of respect and patriotism. The students to give Legal Updates in the assembly. The Swachh Bharath Abhiyan is undertaken where the faculty and students take part in cleaning the campus and the surrounding areas. The Differently abled (Divyangjan friendliness) are provided with exclusive seating facility, and additional time during examinations.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The vision of the college is to serve the society at large through enhancement of legal literacy. To fulfill this objective we concisely create an atmosphere where our students get best education for law profession.

Qualitative and ethical based legal education is one of the distinctive features of our law college. Presently college has students from NCR, which includes rural and urban students. Students from Urban and Rural areas have different needs. They expect opportunities in moot court and internship. According to our mission is to educate Law Graduates having highest ethical professional standards for serving to the broad spectrum of human society. We are making an effort to provide quality and ethical based legal education to all types of students, by making conducive atmosphere in the college.

To enable the students to speak without fear they are encouraged to present their views on a particular legal subject. This facilitates discussions among the students in the class and it provides them an opportunity to share their views and thought.

The College functions on a seminar, added to which there are innumerable activities of the college such as moot court competitions, Legal Aid Camps, Internship and guest lecture.

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5. CONCLUSION

Additional Information :

Royal College of Law has been consistently involving in developing innovative strategies to meet the legal education its future challenges from the social perspective. The accreditation helps us developing innovative educational programme and boost our morality to strengthen further. All our academic endeavours in the previous years drive us towards to reach the goals and become conscious to achieve Institutional vision and Mission.

Concluding Remarks :

Legal education is imparted to train the students in the profession of legal practice and advocacy. From time immemorial, law has been a source of social control and social reformation. Judiciary is one such institution to continuously incorporate stability and development in a proper blend. The college was established by a spiritual and secular institution. The college has been a pioneer institution in assimilating the sense of social responsibility by initiating healthy practices and curricular framing. Throughout the programme the students are subjected to such exposures which would instill the spirit of social responsibility and inculcating the National goals enshrined in the Constitution.